



**2017 San Juan Island Farmers Market
Vendor Application:**

Market season April 1st – October 28th, 2017
Saturdays, 10:00 a.m. – 1:00 p.m. at Brickworks.

Please complete and submit to:

SJIFMA, PO BOX 1427
Friday Harbor, WA. 98250

Or

Submit an application online/email to:

Elena Porten, SJI Market Manager

sjifarmersmarket@gmail.com

cell: 360-298-1660

ALL VENDORS:

Application deadline: Monday, March 27, 2017 for spring, summer AND fall/winter markets.

Applications are also accepted on a rolling basis after March 27th, but market space is limited. Applicants must fill out application entirely. An incomplete application will not be processed. Please contact market manager, Elena Porten, with any questions.

***New applicants** pay a \$5 one-time-only processing fee. If you are a former vendor of the San Juan Island Farmers Market, this fee does not apply to you. Please mail this payment with your application to: SJIFMA, PO BOX 1427, Friday Harbor WA. 98250.

Vendor Status (circle/check): Returning Vendor New Vendor

of years you have been vending at SJI Farmers Market: _____

Contact Person (First & Last Name) _____

Business Name: _____

Do you have a business license? _____

Mailing Address: _____

City: _____

State/Zip: _____

Farm/Business Location Address (if different than above): _____

City: _____

State/Zip: _____

Home Phone: () _____

Cell: () _____

****E-mail:** _____

Business Contact (your public contact info.): _____

Website: _____

Facebook page or name: _____

What year was your business established (*approximately*)? _____

Are you applying for: 1 to 5 market dates 6 or more market dates

Estimated Start Date (please update market manager if this date changes – preferably two weeks prior):

Estimated End Date (please update market manager if this date changes – preferably two weeks prior):

**The market cannot guarantee a booth for every market you request. Preference is given to farmers and food vendors that prioritize using locally grown ingredients. Crafters & community organizations will be accepted on a rotational basis. Everyone needs to fill out an application.*

2017 Market Dates: Circle/Check any dates you **CANNOT** attend in 2017. If your schedule changes, please notify the market manager as soon as possible. *Late-cancellation fees will accrue if you cancel after 3pm on Thursday before your confirmed market date.*

April: 1 8 15 22 29 **May:** 6 13 20 27 **June:** 3 10 17
24 **July:** 1 8 15 22 29 **August:** 5 12 19 26 **September:** 2
9 16 23 30 **October:** 7 14 21 28

Fall/Winter Markets Dates: Are you interested in selling at our 2017/2018 winter (*indoor*) markets?
Circle/Check: Yes or No

If yes, circle/check the dates you CANNOT attend. November: 4 (*outside / in conjunction with the FH Film Festival @ Brickworks*) 18 **December:** 2 16 **January (2018):** 6 **February:** 3 **March:** 3

An outside market booth is 10' x 10'. **How many booth sizes are you applying to lease?** (Answering this question will not guarantee booth space.) _____

Do you have special requests regarding booth location: e.g. inside, outside, corner/wall space, etc.? (Answering this question will not guarantee any given booth space.) _____

Section 1: FARM VENDORS

Types of products you plan to sell - **approximately** (specific produce, flowers, meat/poultry, cheese, eggs, etc.):

April, May: _____

June: _____

July/August: _____

September, October: _____

November/December: _____

January-March: _____

Description of your Farm/Business (use a short sentence as you'd like it to appear in marketing materials): _____

If you have employees at any time during the year, please indicate how many (**approximately**): _____
(*This information helps increase local, state and federal support of farmers markets.*)

Are your products certified organic? Yes No

Do you use organic feed, seeds and/or fertilizer? Yes No Sometimes

Does your farm/business and the products you plan to sell at markets have any certifications? _____

Are you an Island Grown Member? Yes No

If no, please explain what inhibits you: _____

Are you aware of the permits required to sell food at the Farmers Market? (If no, the market manager can email you permit/license information) YES NO

*Island Grown membership standards & application: <http://islandgrownsj.com/become-a-member/>

Section 2: PROCESSED FOOD VENDORS

Description of Business (short sentence as you'd like it to appear in marketing materials): _____

Menu Items: List **major** items you plan to sell at the San Juan Island Farmers Market. The San Juan Island Farmers Market maintains the right to test and approve all items listed. _____

Is the main ingredient locally sourced? Yes No

If **yes**, where? _____

If **no**, please list other ingredients you use that are local: _____

Do you need electrical power? Yes No

Are you aware of the permits required to sell food at the Farmers Market? (If no, the market manager can email you permit/license information) YES NO

**Priority (booth location/size, market dates, etc.) is given to food processors that use locally grown ingredients from San Juan County, neighboring counties (Skagit, Whatcom, Island), and/or WA. State. Processers are persons selling fresh food products (such as meats, seafood, ciders, wines, baked goods, jams, nuts, etc.) that have added value to their product through some sort of "hands-on" processing (e.g., smoked or butchered meats, handmade candies/nuts, etc.), but have not raised the ingredients themselves. All Processors must meet all Federal, State, County and local Health Department requirements. Processors should produce their products in San Juan County. Processors should use ingredients from Washington State farms as much as possible.*

Section 3: PREPARED FOOD VENDORS

Description of Business (short sentence as you'd like it to appear in marketing materials): _____

Menu Items: List major items you plan to sell at the San Juan Island Farmers Market. The San Juan Island Farmers Market maintains the right to test and approve all items listed. _____

Do you need electrical power? Yes No

Location of commercial kitchen where food it prepared: _____

Are you aware of the permits required to sell food at the Farmers Market? (If no, the market manager can email you permit/license information) YES NO

What % (**approximately**) of your menu is made from scratch? _____

What % of your ingredients comes from San Juan County? _____

Please list any and all local farmers or food producers that you purchase ingredients from for the products you intend to sell at the market. _____

What % of your ingredients comes from adjoining counties? _____

**Priority (booth location/size, market dates, etc.) is given to food vendors who use locally grown ingredients from San Juan County, neighboring counties (Skagit, Whatcom, Island), and/or WA. State. Prepared Food vendors offer freshly made foods, available for sale and immediate consumption at the market. Prepared Food vendors must possess and maintain all required State, County, and local Health Department permits. Prepared Food vendors should use ingredients produced locally and/or in Washington State as much as possible.*

Section 4: ARTISANS

Description of Business (short sentence as you'd like it to appear in marketing materials): _____
List major items you plan to sell at the San Juan Island Farmers Market. The San Juan Island Farmers Market maintains the right to test and approve all items listed. _____
List an locally sources materials used in your creations: _____
Describe the **general* process, including tools/materials that you use to create your art/craft (and how you make your decisions about what materials to purchase e.g. sustainable production processes, non-toxic chemicals, etc.). _____
Enhancement of the Market: Please describe how your products would enhance the San Juan Island Farmers Market: _____

**Please be prepared to provide samples of your products for jurying. Artisans create with their own hands the products they offer for sale at the market (exception: those vendors who take a second hand item and recycle that item intended for a new use). Artisans/Crafters should incorporate materials grown or produced in Washington State and create their products in San Juan County as much as possible.*

Section 5: SERVICE PROVIDERS

SERVICE PROVIDERS: One who provides a service rather than a tangible product. These include massage, knife sharpening, fortune telling, face painting, cooking classes, etc.
Description of Business (short sentence as you'd like it to appear in marketing materials): _____
Describe your intended use for booth space: _____

Section 6: COMMUNITY GROUPS

Community Groups/Nonprofits: Space will be made available for community-based non-profit and community groups as frequently as possible. Priority is given to organizations that support and/or promote local agriculture.

Description of Business (short sentence as you'd like it to appear in marketing materials): _____
Describe your intended use for booth space: _____
If fundraising, please explain your fundraising activity and goal: _____

**No campaign activity of any kind, including campaigning for office in person, handing out literature, petition solicitation, surveying, polling, will be allowed on-site at the San Juan Island farmers market.*

Section 7: Annual Membership Fees (ALL VENDORS)

***ALL applicants (returning and new vendors) are required to pay a \$25 membership fee for 2017.** This payment is required **after** your application as been reviewed and accepted by the Board. The market manager will notify applicants once they have been approved, no later than March 31st. The annual membership fee must be received by April 29th.

Section 7: AGREEMENT (ALL VENDORS)

Your signature shows agreement that as a potential Vendor at the San Juan Island Farmers Market, you have read and understand the SJIFMA information, as stated above. If selected, you agree to sell what is listed on this application and you are responsible for the quality of what you sell and for following all safety regulations while selling at the San Juan Island Farmers Market. If you are a Prepared Food Vendor or Processed Food Vendor, you are required to obtain all required permits, food handling certification, etc. All other Vendors are strongly encouraged to obtain liability insurance as part of your business. Your signature also shows that you are willing to share information about you and your business for the San Juan Island Farmers Market marketing purposes.

Vendor Applicant Signature:

Date:

For questions, please email market manager, Elena Porten: sjifarmersmarket@gmail.com
or call: 360-298-1660 . Mail (or email applications) to: SJIFMA, PO Box 1427, Friday Harbor, WA. 98250.

***Once your application has been accepted, the market manager will contact you. The market manager will then send you a participation agreement, with day-of market rules (set-up, payments, etc.) and an invoice for your annual membership fee.**

***There is an application fee of \$5 for new vendors. Returning vendors do not pay a fee.**